



DEPARTMENT OF HOMELAND SECURITY
UNITED STATES COAST GUARD AUXILIARY
(AUTHORIZED BY CONGRESS 1939)
THE CIVILIAN COMPONENT OF THE U.S. COAST GUARD

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6 March 2004

From: James H. Cornell Jr., DCP 18 (1SR)
To: COMO Nick Kerigan, DCO (1SR)
Via: Harvey Miller, RCO-GruMor (1SR)
Subject: MARCH DIVISION CAPTAIN'S BRIEFING

1. The topic of our first workshop for the year was geared towards new Staff Officer. This was an informative workshop and sparked interest in other workshops in this area.
2. Future workshops will include Recruiting and Retention, Search Patterns for our SAREX, Operations, Leadership and Management, and Instructor Workshop,
3. The topic of our second round table discussion with both Division and Flotilla staff will be for PA/PE, TBA. This meeting will include everyone involved in PA and PE including FSO's. The SO's will run this meeting.
4. Our goal for this year is to augment the stations with Non-traditional as well as Traditional support as much as possible. Currently we have 4 members that have trained as cooks at Station Shinnecock and are already filling in. They are Jim Cornell, Debbie Cornell, Mary Jo Cruickshank and Tom Cruickshank. Other projects are in the works.
5. Before anyone starts training at any station, they will go thru a screening process. The screening process will consist of the Flotilla Commander, either I or a designee and the Station. This will apply to Watchstanders, CG Boat Crew and also non traditional jobs
6. Our Communication Specialty Course is currently in progress. The instructor for the course is Bill Tooker. The course is being held at Station Shinnecock and will run for about 8 weeks with the 9th week for the exam.
7. Radio watchstanding training is going well and some of the trainees are expected to be done shortly. Our long standing watchstander, Henry Landis, has been doing most of the training.
8. We are looking to train Auxiliary, Reserves, and regulars in the use of RDF equipment. This will take place sometime after the AUXCOMs course.
9. Our Team Coordinated Training (TCT) class was held on Saturday, 31 January 2004 at Station Shinnecock. Only 2 currently certified crew, still need to complete it.

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10. Cold Weather training/patrols are currently on hold until some of the ice thaws. Our Cold Weather Team and Facilities are patiently awaiting orders. The certified include Jim Cornell, Vin Pica, Lou Chrisomalis, Phil Warner, Don Daniels and Kevin Osterbery.
11. With 3 Facilities in the water all year round, a training schedule has been created, rotating Facilities, Crews, AORs, and days. This is in anticipation of an emergency call out. Regular training sessions will keep us prepared. The goal is to maximize the resources we have.
12. All Flotillas have scheduled at least 1 boating safety course.
13. Division 18 already has Staff Officers, New Members, and others signed up for the District Awards Conference. Last year we had good attendance from our division. Those that participate last year, took notes, and made a report to division on that topic. We will do the same this year.
14. Division 18 has selected 3 people to become Fingerprint Technicians. They are Todd Chorney, Jim Edwardson, and Hal Adkins. As soon as we receive the fingerprinting kit and cards, we will start. The plan is to visit all flotillas at least once.
15. Division 18 held its Change of Watch on Sunday, 15 February. This was the snow date due to inclement weather. The wait was well worth it. It was an enormous success. We had about 70 people in attendance.

HONOR – RESPECT – DEVOTION TO DUTY

JAMES H. CORNELL JR.