



DEPARTMENT OF HOMELAND SECURITY  
**UNITED STATES COAST GUARD AUXILIARY**  
(AUTHORIZED BY CONGRESS 1939)  
**THE CIVILIAN COMPONENT OF THE U.S. COAST GUARD**

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1 May 2006

From: James H. Cornell Jr., DCP 18 (1SR)  
To: Division 18 Board and Staff (1SR)  
Subject: MAY DIVISION 18 BRIEFING

1. Our Membership Campaign will run all year round. We have 3 Membership Open house left. Once these open houses are completed, we will shift our focus to doing Marina Open Houses. Keeping in mind, the two main purposes for our Membership Drives are public awareness and recruiting.
2. I have selected Ed Wanamaker as chairman of the Wading River exploratory committee. His responsibility will be to contact the Wading River FD and explore the possibility of another Flotilla Detachment. They already have members of the FD who are interested in joining us.
3. For clarification purposes, the Wading River Committee and the Hampton Bays Detachment will report to MaryJo Cruickshank, SO-PS. Any one with any leads to recruiting are to let MaryJo know.
4. PSI (Personnel Security Investigation; All Auxiliary Members are required to have the OS (Operational Support) status. The change is with the DO (Direct Operations) status. The changes require all elected officers RCO and above and selected station support personal to submit this paperwork which includes the SF 86. If you are a Coxswain or Crewmember you are no longer required to complete this.
5. Station Shinnecock Open House will be held on 3 June. The Goal is to make this Open House bigger and better than last year. Last year was a success. A lot is planned. We are requesting all hands to support this event. This is a tall order. Please encourage your members to participate.
6. We haven't had an Open House at SFO Moriches in a few years. This year it will be held on 20 May. The format will be the same as last year at Station Shinnecock. I will be working with Merle Wiggin and Mary Jo Cruickshank.
7. The Mentor Workshop has been added to our calendar. It is scheduled for Tuesday, 6 June 2006 in the Training Room at Station Shinnecock @ 1930. It is highly recommended that all mentors attend and any member having aspirations of becoming a mentor. It will also be open to anyone interested. CWO Mark Ferreira, OTO will give the workshop. As in the past, the uniform of the day will be ODU, Working Blue or appropriate civilian attire.

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8. ICS courses 100 and 700 are now required of all Coxswains, Crewmembers, Radio Watchstanders, elected officers, and those that work at CG stations. If you are a Coxswain of DCP or over you will need the ICS 200 and 800.
9. Flotilla 18-3 will be hosting ICS 100 on Monday, May 8 at the Flanders Community Center @ 1930. All are invited
10. ERP Call Out Exercise; I had my first meeting with CWO D. Casey to discuss the idea of running a Call out Exercise. Mr. Casey and I agreed on some ground rules. It will be based on the ERP I emailed out earlier this year. The scenario we will work the theory that most of the stations personnel in Shinnecock will be called to NYC for an emergency. The Auxiliary will be called to fill in. Our job will be to backfill the station which will include Radio watchstanding, bringing OPFAC's down to the station and taking care of any other support function. The date is June 4<sup>th</sup> at Station Shinnecock. Time to be determined.
11. By the response we received at the last Division Meeting, it looks like we may have a Division 18's first Annual Picnic. The date and time has not been set yet. Please bring this idea to your membership and we will discuss this at our next Division Meeting. Email suggestions are welcome.
12. When being asked to help out, keep in mind that it is okay to say "No". Family comes first. If you do accept an assignment, please carry it out. If unable, please let me know so that we can get someone to relieve you. There is nothing worse than thinking that we have something covered and then finding out that it was not after the fact. Please make someone aware.
13. The ANG base has been confirmed for our COW on 10 December 2006. All other details will be discussed at the next Division meeting.
14. Our next Division Board and Staff Meeting will be held on Thursday, 8 June. Our special guests will be CDR Elizabeth Young Director of Auxiliary and CWO Dennis Casey. All members are invited

HONOR – RESPECT – DEVOTION TO DUTY

JAMES H. CORNELL JR.