



DEPARTMENT OF HOMELAND SECURITY
UNITED STATES COAST GUARD AUXILIARY
(AUTHORIZED BY CONGRESS 1939)
THE CIVILIAN COMPONENT OF THE U.S. COAST GUARD

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5 August 2004

From: James H. Cornell Jr., DCP 18 (1SR)
To: Division Board and Staff
Subject: AUGUST DIVISION CAPTAINS BRIEFING

1. We are planning our next "Underway Navigation Drill" for Saturday, 18 September with a rain date of Sunday, 19 September. The main emphasis, as the name implies, will be to test the navigational skills of both Coxswain and Crew underway. The exercise will take place in the Great Peconics, because of the large area and the depth of the water. The Navigational Exercise will be plotted by each Coxswain with the assistance of the crews. A pre-event meeting will be needed to solidify this exercise. We will supply all pertinent information for this exercise. More information will come down shortly.
2. Division 18 Honor Guard is doing well. I have appointed Ralph George as my second in command. Members of the HG are Ralph George, Tom Cruickshank, MaryJo Cruickshank, Tisha Bouboulis, Rich Robertson, Paul Montagni, Henry Landis and Greg Sarafin. The purpose is to prepare us for Various Ceremonies and Parades that might come up. I expect the first use of the HG will be at the Division COW. Our next Honor Guard class will be held on Tuesday, 10 August.
3. All Flotillas have offered multiple Boating safety courses and are scheduling additional classes. We are expecting a big increase with the number of classes and the number of graduates over last year.
4. Our VE Program is going well. So far we have 3 additional Vessel Examiners division wide and a number of VE Booths completed and being planned through out the division.
5. Fingerprinting has been going well. All flotillas were visited at least once so far. A second trip is underway. So far we have completed about 70 - 75% of the division.
6. Make note of the "Problem Resolution Gateway" on the DIRAUX website. When submitting your issue through this gateway, an email will be generated automatically and forwarded to the proper POC within the DIRAUX Office. <http://diraux.cgaux1sr.org/contactus2.html> This is an excellent way of getting answers to your questions. The users need to be FC's or above.
7. Currently we have 2 Watchstanders, at Station Shinnecock and Montauk and additional Watchstanders are in Training. Our long standing watchstander, Henry Landis, has been doing most of the training.

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8. Currently we have 1 person going for CG Boat Crew, John Vlcek and one more starting the program shortly, Lou Chrisomalis. Good luck to both of them.
9. On Tuesday, 27 July we held our second round table discussion with both Division and Flotilla staff will be for Public Affairs and Public Educations. This meeting was as successful as our first one last year for Vessel Exams and Marine Visitors.
10. I am looking into 2 additional workshops before year end. Some topics might include Leadership and Management, Interviewing potential new members, and Motivation skills. The only limit is our imagination.
11. I appointed Hal Adkins as our new editor / SO-PB of the CLAMDIGGER II. Our next issue is scheduled for Mid-August. All articles should go to Hal for the next edition of the CLAMDIGGER II. Flotilla Commanders are urged to submit an article on behalf of their Flotilla.
12. Team Coordinated Training (TCT) is completed for the year. Next year we will need to conduct another class. We have 13 members that will be in their 5th year. This doesn't include those that are going into the Boat Crew that haven't taken it yet.
13. District elections will be held on 11 September at the Mystic Marriott. This year all members of the Board are either up for election or re-election.
14. Our next meeting of the Division Board and Staff will be held on Thursday, 7 October @ 1930 on the Mess Deck at Station Shinnecock. The uniform of the day will be Tropical Blue Long or appropriate civilian attire. All members are invited and are encouraged to attend. Get information first hand.

HONOR – RESPECT – DEVOTION TO DUTY

JAMES H. CORNELL JR.