



DEPARTMENT OF HOMELAND SECURITY
UNITED STATES COAST GUARD AUXILIARY
(AUTHORIZED BY CONGRESS 1939)
THE CIVILIAN COMPONENT OF THE U.S. COAST GUARD

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5 June 2003

From: James H. Cornell Jr., DCP 18 (1SR)
To: Division 18's Board and Staff
Subject: JUNE DIVISION CAPTAIN'S BRIEFING

1. Flotilla Commanders are to be informed when a flotilla member is engaged in any Auxiliary activity, such as Marine Dealer Visits, Vessel Safety Checks, Public Affair Missions, and etc.
2. As of this report, we have 4 members looking to get qualified for watch stander. We are still actively looking for candidates for watch standers for Station Shinnecock and Station Montauk. The completion of Team Coordinated Training (TCT) Course is required. The stations will provide the remainder of the training. Don't forget CPR Instructors and TCT Facilitators.
3. Risk Management (RM) is no longer approved for members involved in operations. Team Coordinated Training (TCT) will be the only course that will fulfill the requirement for all members involved in operations. The deadline for completion for this course is 1 April 2004.
4. Division 18 will schedule TCT this October for all members that still need it and all new members involved in operations. A tentative date of Saturday, 4 October has been set.
5. Our Next workshop will be on Chart Updating. The date has been set for Tuesday, 10 June and will be held on the Mess Deck of Station Shinnecock. The uniform of the day will be Working Blue. This is an excellent opportunity for you to review what you know or learn something new. This also helps your flotilla receive new charts free by filling out these forms. Roy DeMeo, SO-AN, has created a Power Point Presentation and will also present the material.
6. Our Instructor workshop will be our 6th workshop this year. We are also looking into a PS workshop conducted by DSO-PS and his team. No date has been set yet.
7. It is my intention to offer a specialty course this fall. Possibly, the Communications Specialty Course, but are open to suggestions.
8. To serve the division better, it is important that Flotilla Commanders contact the Division Staff Officers for any help they might want. For example, if a Flotilla needs an instructor, the FC should go to the SO-PE and if the Flotilla needs help in Member Training, the FC should go to SO-MT.

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9. I have reserved the NCO Club at the Air National Guard Base in Westhampton Beach for our Division Change of Watch. The date has been set for Sunday, 14 December I am open for other suggestion as to other places, to hold our COW. At our last meeting we all agree on the same place.
10. There is no information about the implementation of POMS, (Patrol Order Management System). As soon as I get any information, I will pass it along.
11. Our Patrol Season is underway. We are off to a slow start, but are looking to have a very productive season.
12. FINCEN will be issuing paper checks instead of direct deposit from 23 May 03 until 17 Jun 03 due to the transition to a new financial system.
13. Your facilities inspection will expire 12 months from the date of Facility Inspection of the facility. Vessel inspected between 01 Oct. 02 and 31 Dec. 02 will not expire until 01 Jan. 04.
14. Division 18 received 10 Mustang Suits for the cold weather. As stated in a previous email, I will distribute some of them to the Flotilla Commanders and collect them at the end of the cold season. Exposure suits are required while the water temperature is below 60 degrees.
15. Dry Suit training and sign offs have been put on hold, until the end of the season. We hope to increase our numbers by year end. On the schedule for next fall is, Don Daniels, Phil Warner, Al Scherback, Vincent Pica, Lou Chrisomalis, and Pete Favuzza. If your name is not on this list, please contact me through your Flotilla Commander. We have an additional Operational Facility that will be in the water all year around. All training will depend on availability of equipment, facilities and crew.
16. Division 18 had 3 of its members participate in Fleet Week, Phil Chiappe, Carrie Swift and Vincent Pica. I would like to thank Vin Pica, for being the coordinator for Division 18.
17. At our Division Meeting, 7 August, Flotilla 18-3 will be responsible for refreshments. Due to the missing coffee pot I will bring my own. We might think about purchasing another one.

JAMES H. CORNELL JR.